**Application form**

**First Name and Surname:**

**Title or degree:**

**Phone:**       **E-mail:**

**Organization (Buyer):**

**Postal Address:**

**VAT number:**

**Proposed form of contribution:** **a)** oral presentation [ ]  **(b)** poster [ ]  **(c)** without paper [ ]

**Title of the paper:**

**Authors:**

***I agree / do not agree\**** *for making available presentation, which I am the author to other participants for their own use, including any use by the organizer of the conference for information or documenting this scientific event.*

**Accommodation during the conference: a)** single room[ ]  **(b)** double room[ ]

**\* delete as appropriate**

**Information clause**

1. *Controller in relation to personal data of persons participating in the 16th International Scientific Conference IPOEX 2019 Explosives. Research - Application - Security, given in the application form, (hereinafter: Personal Data), is the Institute of Industrial Organic Chemistry, with headquarters in Warsaw (03-236), 6 Annopol St., (hereinafter referred to as the Controller).*
2. *The purpose of Personal Data processing is the organization of conference, promotion and presentation of participants' scientific activities, registration of conference participants, reservation of accommodation, provision of meals and settlement of participation costs.*
3. *Personal Data will be processed based on the premise indicated in art. 6 par. 1 lit. e of EU Regulation 2016/679 of 27 April 2016 (hereinafter referred to as "GDPR"), that is within the framework of the task carried out in the public interest by the Controller, which is the dissemination of research results and development works in the area of research and development.*
4. *Access to Personal Data may have the following recipients: authorized employees of the Controller and employees of the unit supervising the activities of the Controller and service providers and their authorized employees who were entrusted with the processing of Personal Data for the purposes of providing services provided to the Controller in connection with the organization of the conference, in particular, entities operating IT systems providing accommodation and catering services, other services related to the conference.*
5. *Personal Data will be stored in accordance with the uniform substantive list of files in force at the Institute of Industrial Organic Chemistry. In the case of Personal Data necessary to settle the costs of participation, their retention period will be 5 years due to settlement of public law liabilities resulting from tax regulations.*
6. *Providing Personal data is voluntary, but necessary to enter the conference list and participate in the conference.*
7. *The data subject may use the following rights to the Controller:*
8. *the right to access to and rectification of Personal Data (Articles 15 and 16 of the GDPR),*
9. *the right to limit the processing of its data in situations and on the terms specified in art. 18 of the GDPR or to remove them in accordance with art. 17 GDPR ("the right to be forgotten"),*
10. *the right to object at any time to the processing of its Personal Data for reasons related to its special situation, referred to in art. 21 par. 1 GDPR.*
11. *In matters related to the processing of data and the exercising of the rights of persons to whom this data relates, you can contact with the Data Protection Officer designated by the Controller by sending correspondence to the email address: odo@ipo.waw.pl. A person who has submitted an application or request for processing his Personal Data as part of exercising his rights may be asked to answer a few questions related to her Personal Data that will allow verification of their identity. In addition, the data subject has the right to lodge a complaint against the processing of his personal data by the Controller to the President of the Personal Data Protection Office (address: 2 Stawki St., 00-193 Warsaw).*

Please complete this form and send by fax number: +4822 811 07 99 or by email address: ipoex\_office@ipo.waw.pl

**19 April 2019 - deadline for registration form**

***Signature of Participant:*** *…………………………………*

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 Place and date Signature and stamp of authorised person